

Parent Coordinator Roster Instructions

The 2nd Judicial Circuit maintains a list of qualified Parent Coordinators. If you would like to be included on the roster in the 2nd Judicial Circuit, please follow these steps:

1. Complete the Parent Coordinator Application.
2. Complete the Background Screening Form.
3. Submit both original documents to:

2nd Judicial Circuit, ADR Unit
301 S. Monroe Street, Suite 225
Tallahassee, FL 32301
ATTN: Parent Coordinators

The 2nd Circuit will only allow those with the appropriate training to be included on the roster. It is our goal to respond to your application as quickly as possible. Please contact the 2nd Circuit Alternative Dispute Resolution Unit if you have questions related to the application process. The ADR Unit Director, Veronica R. Jackson, may be reached by email at jacksonv@leoncountyfl.gov or by phone at (850) 606-4484.